

MINUTES

Meeting of the Commission on Emergency Planning and Response was held on Friday, October 29, 1999 at 9:00 a.m. at the State Defense Building, 2800 SW Topeka Ave, Topeka, Kansas.

Commission members in attendance:

Steve Woolington - Kansas Department Of Transportation
Fred Schwien - Kansas Department of Commerce & Housing
Dean Forster - Chief of Police, City of Topeka
Dr. Lyle Noordhoek - Central Plains Laboratory
Tim Norton - Mayor, City of Haysville
Jim Keating - State Fire Marshall's Office
Maj Gen Greg Gardner - The Adjutant General
Capt. Mark Goodloe - Kansas Highway Patrol, Alternate
Jerry Davis - Chairman, Finney County Commission
Karen Schuyler - FMC Plant Manager
Tim East - Wolf Creek Generating Plant, Alternate
Randy Duncan - Coordinator, Sedgwick County Emergency Management
Joe Fund - Kansas Department of Health & Environment, Alternate

*Members of public and support staff were in attendance.

- Following introductions, Maj. Gen. Gardner made a presentation including phases of emergency management, Kansas's hazards, roles of state agencies in emergencies and a review of disasters.
- Maj. Gen. Gardner presented a draft charter for consideration. Following some discussion, later in the meeting, Randy Duncan moved to accept the draft charter without change. Motion carried.
- Maj. Gen. Gardner suggested minutes be distributed electronically to commission members. All members agreed.
- Dr. Lyle Noordhoek nominated Maj. Gen. Gardner to be Chairman. Motion carried.
- Maj. Gen. Gardner appointed Jerry Davis as Vice Chairman
- Maj. Gen. Gardner opened discussion on how often to meet length of meetings. It was agreed to meet for one hour quarterly with the chairperson able to call meetings as necessary.
- There was discussion regarding developing sub-committees. All commission members agreed with the proposal to develop sub-committees. Sub-committees and topics suggested during the discussion were state hazard mitigation team, SARA III reporting and a committee to recommend what policies & issues should be presented to the Commission.

- Maj. Gen. Gardner moved to meet quarterly. Motion carried.
- Maj. Gen. Gardner moved to adjourn the first CEPR Meeting. Motion carried.
- Meeting adjourned at 11:00 am.
- During the meeting, suggestions were made for topics/policies for consideration at future commission meetings:

National Flood Insurance Program.

Disaster mitigation options

Integrating the commission to work with local elected officials.

Reviewing Local Emergency Planning Committees (LEPC's) will be a standard function at the commission meetings.

Identify laws and statutes required for mitigation, education, etc.